

HILLSDALE COUNTY ROAD COMMISSION

November 3, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Wednesday, November 3, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.  
Brad Benzing, County Commissioner.  
Allan Andrews.  
Doug Tripp.  
Howard and Norma Littin.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews addressed the board and manager regarding Ridge Drive. The manager advised that Miss Dig has gotten the missing prints from Charter Communications and should be cleared by Monday to proceed.

Brad Benzing addressed the manager and board regarding the various accidents on Squawfield Road west of Steamburg Road, Montgomery Road Bridge and the paving of E. Diane. Discussion followed on each of the topics.

**Minutes Approved**

Having reviewed the minutes of the October 21, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#21-092 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$89,461.22 per Payroll Check Registers dated 10/28/21 as authorized by the manager and the clerk. Motion carried.

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**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#21-093 Gary Leininger moved, Mike Parney seconded, to confirm the payment of bills in the amount of \$29,500.00 per Accounts Payable Check Registers dated 10/29/21 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#21-094 Bills in the amount of \$351,292.03 and electronic funds transfer in the amount of \$50,176.45 for a total amount of \$401,468.48 per Accounts Payable Check Registers dated 11/3/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,901,331.09
Receipts	\$ 843,416.92
Disbursements:	(\$ 521,706.01)
Ending Cash & Investments Balance	\$3,223,042.00
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$2,608,792.00

Note: Outstanding Accounts Payable = \$ 36,521.67

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Discussion Followed on the Progress of Road and Bridge Projects**

Territorial Road Bridges Easement – manager meeting on November 19th to get signed easement.

Union Road Driveway – manager has met with property owner.

Ash-Te-Wette – reached out to several surveyors and can't get one to come out.

Cooper Road – Rip rap is complete.

Paint crews – in the area marking roads.

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E. Diane Paving – contractor will start either today or tomorrow.

Pittsford Road – will be paved today.

Montgomery Road west of Frontier Road – water issue discussed putting culvert in.

Somerset Township – Killybegs Lane will not be paved until next year. First on contractors list in the spring.

**GRADER BLADE BID AWARDED**

The manager provided the board with a copy of the bid tabulation for grader blades.

**#21-095** Per their bids submitted on 10/21/21, Mike Parney moved, Gary Leininger supported, to award the grader blade bid to Michigan Cat. Carried. Copy of bid tabulation attached.

**DECEMBER 30, 2021 BOARD MEETING MOVED TO DECEMBER 16, 2021**

**#21-096** Gary Leininger moved, Mike Parney seconded, to move the December 30, 2021 board meeting to December 16, 2021. Carried.

**Authorization to Purchase Holiday Hams for Employees & Retirees**

Discussion followed on purchasing the hams for employees and retirees. Gary suggested reaching out to our attorney for guidance.

**AUTHORIZATION TO HOLD CHRISTMANS LUNCHEON ON DECEMBER 16<sup>TH</sup> FOR EMPLOYEES AND RETIREES**

**#21-097** Mike Parney moved, Gary Leininger supported, to hold the Christmas Luncheon for employees and retirees on December 16, 2021 at Lewis Emery Park. Carried.

**Construction Update**

The manager updated the board on the status of the HCRC's construction as follows:

- Lake Diane Paving Project – reworked wet areas from the rain. Waiting on Michigan Paving.
- Ridge Drive Project – Miss Dig will be cleared on Monday to resume work.

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**Limited Public Comment**

Doug Tripp inquired about the county surveyor assisting us in the Ash-Te-Wette issue and also asked if the trees are being cleaned up from the storm.

Allan Andrews asked when the letters would be sent out for the annual township meetings. The manager advised that they would be sent out by the end of the month and the meetings will be held in mid January.

Howard and Norma Littin addressed the manager and board regarding the minutes from the last meeting regarding the placing of the limestone. Ms. Littin asked the board if they contacting her father regarding where the limestone would be placed. Bob responded that they had not. He asked Mr. Littin if he agreed with where the limestone would be placed and Mr. Littin told the board and manager that he did not agree with where the limestone is being placed. At this time in the meeting the discussion ended.

**Meeting Adjourned – 11:10 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.

  
Chair

  
Clerk