HILLSDALE COUNTY ROAD COMMISSION
September 10, 2026
MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, September 10, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present:	Bob Godfrey, Gary Leininger, Mark Kline, Kathy Schmitt, and Mike Parney.
Staff Present:	Bob Griffis, Manager. Heather Boyd, Assistant Manager. Kwinn Leva, Administrative Assistant.
Visitors Present:	Ken Todd, Allen Township. Doug Ingles, Hillsdale County Commissioner. Wesley Wickham.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-133 Mark Kline moved, Kathy Schmitt seconded, to approve the agenda for September 10, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-134 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for August 17, 2026, regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-135 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of $459,600.00 and electronic funds transfer in the amount of $82,184.42 for the total of $541,784.42 per Regular Accounts Payable Register dated September 2, 2026, as authorized by the manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-136 Gary Leininger moved, Kathy Schmitt supported, to approve the following:

Regular payroll in the amount of $139,311.29 per Payroll Check Register dated September 10, 2026, as authorized by the assistant manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	$ 2,252,925.10
Receipts	$ 1,575,510.56
Disbursements	($ 681,095.71)
Ending Cash & Investments Balance	$ 3,147,339.95
Less: CD Reserved for 2 trucks	($ 714,352.43)
Ending Available Fund Balance	$ 2,432,987.52

Note: Outstanding Accounts Payable = $41,469.26

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:18 A.M., the chair opened the meeting to limited public comment.

Ken Todd discussed various road conditions.

Doug Ingles discussed flock cameras and 800 megahertz radio towers.

Manager's Comments

Paving the approach for Harmon Road east of S. Hillsdale Road next week.
2026 Spring Pavement Markings should being next week.
Switching the stop signs at the intersection of Pittsford Road and Hartley Road.
2026 Safety Project, 2026 Small Urban Project, and 2026 Various Roads Project have been completed.
Working on a bid package to repair the Pittsford Road Bridge north of Skuse Road.
Awaiting payment for the Amish signs.
2026 Transportation Asset Management Plan given to board members for their review.
Thatch will perform ADA compliance issues with the website.
State crews have been mowing state highways.
Fog sealing and sealcoat has been completed for the season.
Completed local contract paver patch, now will focus on primary roads.
Scrapping gravel roads due to the recent rains.
Roadside mowing is complete.
Chop is working on the list of trees.
Still have limestone patching for Amboy Township.
Last application of brine will be starting.
Contacted the property owner of the large rocks on West Bacon Road to have them moved.
Plan to pave shoulders on Bacon Road east of Lake Wilson Road.
Will repair the shoulders on West Bacon Road through the curves near Bunn Road.
Will interview 8 individuals for the open Administrative Services Specialist.
Heather Boyd attended the MCRSIP Managers Meeting yesterday.
Safety day will be 10/29/2026 for anyone that wants to attend.

Old Business

Board discussed the South East Council Meeting 11/2/2026.
Board discussed several road and tree conditions throughout the county.
Board discussed ten hour days.

New Business

Board discussed the radio tower at the Bundy Hill.
Board discussed damage to Hartley Road.

LIMITED PUBLIC COMMENT

At 10:55 A.M., the chair opened the meeting to limited public comment.

Ken Todd addressed the board regarding road and tree conditions in Allen Township.

Wesley Wickham stated Jefferson Township appreciates the updates.

Meeting Adjourned– 11:02 A.M

As there was no further business, the chair declared the meeting adjourned at 11:02 a.m.

Chair Clerk