

HILLSDALE COUNTY ROAD COMMISSION

June 9, 2016

MINUTES

Meeting was called to order by Vice-Chair Bill Watkins on Thursday, June 9, 2016, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins & Bob Godfrey.

Member absent: Mike Parney.

Staff present: John Sanders, Manager, & Heather Boyd, Engineering Technician.

Staff absent: Marilyn Kilpatrick, Clerk.

Visitors present: Andy Welden, County Commissioner.
Andy Barrand, Hillsdale Daily News.
Teri Sparks, 6510 Dobson Road, Jonesville, MI.
Kathy Farnsworth, Somerset Township, MI.

Agenda Approved

Having reviewed the agenda for this date, the vice-chair declared the agenda to stand approved as presented.

Limited Public comment – Teri Sparks, Everett Sparks and Sons - Jonesville

At 10:05 a.m., the vice-chair opened the meeting to limited public comment. Ms. Sparks asked the status of the progress with the right of way issues concerning Godfrey Brothers. Mr. Sanders advised Ms. Sparks that we have to conduct an additional survey to locate all items within the road right of way. The manager informed Ms. Sparks that we will be addressing all items within the road right of way, not just the air compressor. Ms. Sparks also shared photographs of an individual using equipment to collect gravel from the roadway and place it on a trailer. Ms. Sparks will attend the next board meeting for a follow up.

Kathy Farnsworth, Somerset Township, asked whether Somerset Township had a contract for Shannon Drive. Mr. Sanders assured her that he did not have a contract as of yet, but he will send one to the township before their next board meeting.

Ms. Farnsworth also was interested in how we choose the contractors for township projects. She mentioned specifically the third party milling contractors. The manager informed her that bids will be sent out after the contract is approved.

Ms. Farnsworth expressed interest in reducing speed on US12 and Somerset Road intersection, or possibly placing a caution light. Mr. Sanders informed her that portion of US-12 is maintained by Jackson County and she would need to contact them for any issues regarding that intersection.

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Minutes Approved

Having reviewed the minutes of the May 26, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The vice-chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-061 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$72,100.70 per Payroll Check Register dated 6/2/2016 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#16-062 Bills in the amount of \$68,824.34 per Accounts Payable Check Register dated 6/9/2016 and the electronic funds transfer in the amount of \$28,348.09 for a total amount of \$97,172.43 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,463,883.55
Receipts	\$ 394,248.07
Disbursements:	(\$ 139,916.82)
Ending Cash & Investments Balance	\$ 1,718,214.80
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 1,399,964.80

Note: Outstanding Accounts Payable=\$18,697.22

As there were no questions or comments regarding the report, the vice-chair declared the report to stand approved as read.

Cash Revenues & Expenses as of May 30

The board reviewed the cash revenues and expenses as of May 30. A summary of the expenses and revenues follows:

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	<u>Actual</u>	<u>Budget</u>	
Revenues	\$2,860,400	\$7,183,100	39.8%
Expenses	<u>\$2,506,789</u>	<u>\$7,684,200</u>	32.6%
Revenues over (under) expenses	\$ 353,611	\$ (501,100)	

TOWNSHIP AGREEMENT APPROVED

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Austin Road - berm/ditch/gravel	\$24,800	\$9,800.00

#16-063 Bill Watkins moved, Bob Godfrey seconded, that the township agreement be approved and signed. Carried.

Meeting Adjourned – 10:43 a.m.

As there was no further business, the vice-chair declared the meeting adjourned at 10:43 a.m.



Vice-Chairman

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Engineering Technician