

HILLSDALE COUNTY ROAD COMMISSION

March 24 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, March 24, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.
Lynn and Nancy Elston, Woodbridge Road, Camden, MI.
Kim Byrne, Woodbridge Road, Camden, MI.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the March 3, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

Public comment

At 10:05 a.m., the chairman opened the meeting to limited public comment. Lynn Elston addressed the board regarding the boat launch at Lake Diane. Mr. Elston had previously met with Mr. Sanders and Mr. Clingerman about applying for the grant through HCRC. The grant is due on April 1st and HCRC has agreed to apply for the grant. Mr. Elston expressed his gratitude for the help and support he has received from Mr. Sanders and Mr. Clingerman.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-030 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$100,661.66 per Payroll Check Register dated 3/10/2016 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#16-031 Bills in the amount of \$246,044.47 per Accounts Payable Check Register dated 3/17/2016 and the electronic funds transfer in the amount of \$29,344.94 for a total amount of \$275,389.41 were presented for board approval. Bob Godfrey moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-032 Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$74,470.53 per Payroll Check Register dated 3/24/2016 as authorized by the clerk and the finance support clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,507,307.54
Receipts	\$ 124,964.43
Disbursements:	(\$ 450,521.60)
Ending Cash & Investments Balance	\$1,181,750.37
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 863,500.37

Note: Outstanding Accounts Payable=\$54,134.42

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**M & M PAVEMENT MARKING, INC. PAVEMENT MARKING CONTRACT
EXTENDED**

Recommend approval of agreement to extend pavement marking contract with M & M Pavement Marking, Inc., at the same bid price from their 2014 bid as show below.

	<u>Waterborne</u>
No Pass Zone	\$0.0440 Lft.
Skip Line Yellow	\$0.0440 Lft.
Edge Line-White	\$0.0440 Lft.
Railroad Crossings	\$75.00/ Each
School Zones	\$50.00/Each
Stop Bars	\$1,500 Lft.

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#16-033 Bob Godfrey moved, Bill Watkins seconded, to approve and sign a contract extension for one year with M & M Pavement Marking, Inc., for pavement markings. Carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Oil field brine	\$ 13,650.00	\$ 10,150.00
Fayette	pp/seal/fogseal/gravel	\$ 24,800.00	\$ 17,360.00
Pittsford	gravel patch 500 cyd	\$ 8,500.00	\$ 4,250.00
Pittsford	Village streets pp/seal	\$ 51,600.00	\$ 36,120.00
Pittsford	Rail Road pp/mill	\$ 14,600.00	\$ 10,220.00
Scipio	Oil field brine	\$ 10,530.00	\$ 7,830.00
Scipio	gravel patch 500 cyd	\$ 7,500.00	\$ 3,750.00
Wright	Burt Rd. berm/ditch/limestone	\$ 36,950.00	\$ 15,250.00
Wright	South Rd. berm/ditch/limestone	\$ 36,650.00	\$ 15,250.00
Wright	gravel patch – limestone	\$ 65,250.00	\$ 45,750.00

#16-034 Bill Watkins moved, Mike Parney seconded, that the township agreements be approved and signed. Carried.

Discussion on snow fences

Mr. Watkins asked what can we do in areas that don't have any snow fences. We need to speak with the farm bureau to see if one row of crop can be left in the field. Several options were discussed. Mr. Sanders will need to address them now. Mr. Watkins will check with the farm bureau to see when their next meeting will be held.

FROST LAW PERMITS APPROVED

#16-035 Bill Watkins moved, Bob Godfrey seconded, to approve and sign the following frost law permits:

#2016-09	Archbold Refuse Service	Garbage Collection
#2016-15	Republic Waste Service	Garbage Collection

Motion carried.


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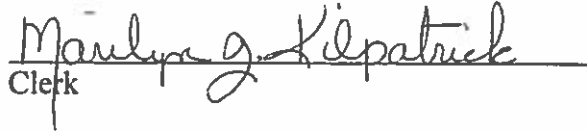
Meeting Adjourned – 10:50 a.m.

As there was no further business, the chair declared the meeting adjourned at 10:50 a.m.



Chairman

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Clerk