

HILLSDALE COUNTY ROAD COMMISSION

February 18, 2016

MINUTES

Meeting was called to order by Chair Mike Parney on Thursday, January 21, 2016, at 10:00 a.m. at the road commission office.

Members present: Mike Parney, Bill Watkins & Bob Godfrey.

Staff present: John Sanders, Manager, & Marilyn Kilpatrick, Clerk.

Visitors present: Andy Barrand, Hillsdale Daily News.
Robert Socha, DMCI Broadband.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Minutes Approved

Having reviewed the minutes of the January 21, 2016, regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-013 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$121,467.57 & \$73,864.21 per Payroll Check Registers dated 1/28/2016 and 2/11/2016 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#16-014 Bob Godfrey moved, Bill Watkins seconded, to confirm the payment of bills in the amount of \$67,222.50 per Accounts Payable Check Register dated 2/04/2016 as authorized by the manger and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#16-015 Bills in the amount of \$153,688.39 and electronic funds transfer in the amount of \$53,591.48 for a total amount of \$207,279.87 were presented for board approval. Bill Watkins moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

February 18, 2016

MINUTES

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,199,525.71
Receipts	\$ 550,664.33
Disbursements:	(\$ 489,509.12)
Ending Cash & Investments Balance	\$1,260,680.92
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,000.00)
Ending Available Fund Balance	\$ 942,430.92

Note: Outstanding Accounts Payable=\$30,595.66

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Distributor truck discussed

The distributor truck is at Entnyre in Illinois and should be completed last week in June. Joel with JX Peterbilt will be invoicing us for the truck next week and would like to pick up the check after board meeting on the 3rd of March. Mr. Sanders advised the board that the agreement with JX Peterbilt was to pay the invoice within 30 days after delivery to Entnyre.

IMPLEMENTATION OF FROST LAWS

The manager reported that MDOT will put frost laws on state trunklines on 2/19/2016 along with Lenawee and Calhoun. Branch will implement on 2/22/2016. Mr. Sanders suggests that we also impose the frost laws on 2/22/2016.

#16-016 After some brief discussion, Bob Godfrey moved, Bill Watkins seconded, to implement the 2016 frost laws effective Monday, February 22, 2016 at 7:00 a.m. Carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

HILLSDALE COUNTY ROAD COMMISSION

February 18, 2016

MINUTES

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen	Gravel patch	\$ 22,000.00	\$ 15,500.00
Allen	Van Wert Road – berm/ditch	\$ 24,800.00	\$ 9,800.00
Camden	Bishop Road pipe arch	\$ 12,000.00	\$ 12,000.00
Camden	Gravel patch	\$ 47,500.00	\$ 33,500.00
Fayette	Gravel patch	\$ 15,000.00	\$ 11,250.00
Fayette	Brine	\$ 14,040.00	\$ 11,640.00
Hillsdale	Brine	\$ 2,340.00	\$ 1,740.00
Hillsdale	Gravel patch	\$ 8,000.00	\$ 4,000.00
Hillsdale	Steamburg Road pp/seal/fog	\$ 23,600.00	\$ 16,520.00
Hillsdale	Lake Wilson pp/seal/fog	\$ 40,700.00	\$ 28,490.00
Reading	Brine	\$ 13,260.00	\$ 9,860.00
Reading	Gravel patch	\$ 8,000.00	\$ 4,000.00
Reading	Shaffer Dr –culvert replace	\$ 53,000.00	\$ 26,500.00
Reading	** Card Road – pp/seal/fog	\$ 58,900.00	\$ 41,230.00

**Special payment terms

#16-017 Bob Godfrey moved, Bill Watkins seconded, that the township agreements be approved and signed. Carried.

CARBIDE TEETH CONTRACT EXTENSION - WINTER EQUIPMENT APPROVED

#16-018 Bob Godfrey moved, Mike Parney seconded, to approve and sign a contract extension with Winter Equipment to extend their bid price of \$6.51 each through the 2016 season for carbide teeth blades. Carried.

ASTI ENVIRONMENTAL CONTRACT APPROVED

#16-019 Bill Watkins moved, Bob Godfrey seconded, to approve contract with ASTI Environmental in the amount of \$15,000.00 for the two Territorial Road and Montgomery Road bridges. Carried.

RESOLUTION ADOPTED TO DE-CERTIFY SEVERAL PUBLIC ROADS IN AMBOY TOWNSHIP AT LAKE DIANE

#16-020 Mike Parney moved, Bill Watkins seconded, to adopt a resolution to remove or de-certify the following roads in French Quarter and Riveria Plats at Lake Diane in Amboy Township from our Act 51 certification maps since the roadways are not open to public travel and the Hillsdale County Road Commission has not maintained the roads for several years:

HILLSDALE COUNTY ROAD COMMISSION

February 18, 2016

MINUTES

Dijon Drive	0.18 mile
Rowen Drive	0.10 mile
Calais Drive	0.18 mile
Toulon Drive	0.19 mile
Lemans Drive	0.18 mile
Genoa Drive	<u>0.10 mile</u>
Total	0.93 mile

Carried. Copy attached.

Cost proposals for bridge inspections discussed

Cost proposals for bridge inspections were reviewed. Mr. Sanders said that Great Lakes Engineering had done a good job. Due to the increasing rates the board agreed that requests for proposals should be sent out.

Comparison of Salt Orders Thru End of January for Past Few Winters

The board reviewed the following salt orders thru the end of January for the past few winters as follows:

2015 – 2016	2,914 tons @ \$63.58 =	\$ 185,272
2014 – 2015	2,588 tons @ \$56.22 =	\$ 145,497
2013 – 2014	3,600 tons @ \$39.00 =	\$ 140,400

Cover sheets signed for MDOT Contracts

The board signed cover sheets for MDOT Contracts Litchfield Road HMA, and 4 chipseals, Sterling, Carpenter, Long Lake and Reading Roads.

BALLOT CAST FOR COUNTY ROAD ASSOCIATION BOARD OF DIRECTORS

#16-021 Bob Godfrey moved, Mike Parney seconded, that a ballot be cast for William Watkins, Hillsdale, to serve as a director on the County Road Association Board of Directors. Carried.

Discussion on paved shoulders

The board and manager discussed different solutions to maintain the paved shoulders.

Rush-Pac Auction

A donation will be made to the Rush-Pac Auction by the commissioners.

HILLSDALE COUNTY ROAD COMMISSION
February 18, 2016
MINUTES

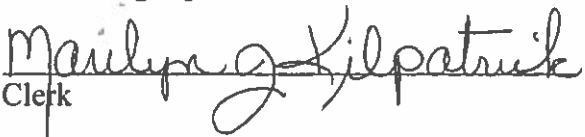
Meeting Adjourned – 11:38 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:38 a.m.



Chairman

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Clerk